

<b>Job title</b>	Paramedic Practitioner
<b>Line manager</b>	Clinical Lead
<b>Accountable to</b>	Practice Manager – Administratively Clinical lead – Clinically
<b>Hours per week</b>	Negotiable/flexible
<b>Salary</b>	Based on experience Band 6 - 7 £35,00- £45,000

<b>Job summary</b>
To be responsible for the provision of paramedical services, working as part of the practice's multidisciplinary team, delivering care within their scope of practice. The paramedic practitioner will be required to work autonomously in the practice and in the community (home visits), providing a range of services such as assessment, diagnosis, treatment, telephone triage for patients with undifferentiated or undiagnosed conditions relating to minor illness or minor injury and referring patients appropriately, as well as supporting the management team in the reviewing of clinical policy and procedure.

<b>Primary responsibilities</b>
<p>The following are the core responsibilities of the paramedic practitioner. The paramedic practitioner will work within their scope of clinical practice and:</p> <ol style="list-style-type: none"> <li>a. Identify, signpost, or refer patients at risk of developing long-term conditions, preventing adverse effects on the patient's health</li> <li>b. Provide routine care to patients as required in accordance with clinically based evidence, NICE and the NSF</li> <li>c. Examine, assess, and diagnose patients and provide clinical care/management as required</li> <li>d. Triage patients and provide the necessary treatment during home visits</li> <li>e. Triage and treat or refer patients who attend with minor illness</li> <li>f. Collect pathology specimens as required</li> <li>g. Maintain accurate clinical records in line with extant legislation</li> <li>h. Ensure continuity of care, arranging follow-up consultations or reviews as necessary</li> <li>i. Review the effectiveness of the treatment provided, making changes where necessary to improve patient outcomes</li> <li>j. Prioritise health issues and intervene appropriately</li> <li>k. Act as the lead clinician when dealing with clinical emergencies</li> <li>l. Recognise, assess, and refer patients presenting with mental health needs</li> <li>m. Support patients in the use of their prescribed medicines or over-the-counter medicines (within own scope of practice)</li> <li>n. Liaise with external services/agencies to ensure that the patient is supported appropriately (vulnerable patients, etc.)</li> <li>o. Ensure that they always adhere to the relevant patient group directives and local clinical pathways</li> <li>p. Support the clinical team with all safeguarding matters, in accordance with local and national policies</li> <li>q. Understand practice and local policies for substance abuse and addictive behaviour, referring patients appropriately</li> <li>r. Deliver opportunistic health promotion where appropriate</li> </ol>

### **Secondary responsibilities**

In addition to the primary responsibilities, the paramedic practitioner may be requested to:

- a. Support the practice audit programme, undertaking audits when necessary
- b. Support junior members of the team, providing guidance when necessary
- c. Participate in local initiatives to enhance service delivery and patient care
- d. Support and participate in shared learning within the practice
- e. Continually review clinical practices, responding to national policies and initiatives where appropriate
- f. Participate in the review of significant and near-miss events
- g. Take personal responsibility for own learning and development, including the requirement to maintain currency, achieving all targets set in own Personal Development Plan (PDP)

There may be on occasion a requirement to carry out other tasks; this will be dependent on factors such as workload and staffing levels.

<b>Person Specification – Paramedic Practitioner</b>		
<b>Qualifications</b>	<b>Essential</b>	<b>Desirable</b>
Registered Paramedic (HCPC)	✓	
Postgraduate diploma or degree (primary care)		✓
<b>Experience</b>	<b>Essential</b>	<b>Desirable</b>
Experience of working in a primary care environment		✓
Experience of working as a paramedic practitioner		✓
Experience in triage	✓	
Experience of dealing with a range of clinical conditions	✓	
<b>Clinical knowledge &amp; skills</b>	<b>Essential</b>	<b>Desirable</b>
Ability to effectively triage, assess and diagnose	✓	
Wound care	✓	
ECGs	✓	
Chaperone procedure	✓	
Requesting pathology tests and processing the results, advising patients accordingly	✓	
Diabetes	✓	
Hypertension	✓	
Asthma	✓	
Spirometry	✓	
CHD	✓	
Immunisations (routine, childhood, and travel)	✓	
Understands the importance of evidence-based practice	✓	
Broad knowledge of clinical governance	✓	
Ability to record accurate clinical notes	✓	
Ability to work within own scope of practice and understanding of when to refer to GPs	✓	
Knowledge of public health issues in the local area		✓
Awareness of issues within the wider health arena		✓
Knowledge of health-promotion strategies		✓
Understands the requirement for PGDs and associated policy		✓
<b>Skills</b>	<b>Essential</b>	<b>Desirable</b>
Excellent communication skills (written and oral)	✓	
Strong IT skills	✓	
Clear, polite telephone manner	✓	
Competent in the use of Office and Outlook	✓	
SystemOne user skills		✓
Effective time management (planning & organising)	✓	
Ability to work as a team member and autonomously	✓	
Good interpersonal skills	✓	
Problem-solving & analytical skills	✓	
Ability to follow clinical policy and procedure	✓	
Understanding of the audit process		✓
Understanding of clinical risk management		✓

Personal qualities	Essential	Desirable
Polite and confident	✓	
Flexible and cooperative	✓	
Motivated, forward thinker	✓	
Problem-solver with the ability to process information accurately and effectively, interpreting data as required	✓	
High levels of integrity and loyalty	✓	
Sensitive and empathetic in distressing situations	✓	
Ability to work under pressure / in stressful situations	✓	
Effectively able to communicate and understand the needs of the patient	✓	
Commitment to ongoing professional development	✓	
Effectively utilises resources	✓	
Punctual and committed to supporting the team effort	✓	
Other requirements	Essential	Desirable
Flexibility to work outside core office hours	✓	
Disclosure Barring Service (DBS) check	✓	
Occupational Health clearance	✓	
HCPC registration	✓	